



**Republic of the Philippines  
Province of Oriental Mindoro  
MUNICIPALITY OF BONGABONG  
OFFICE OF THE MUNICIPAL MAYOR**

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**EXECUTIVE ORDER  
(No. 08 Series of 2022)**

**REORGANIZING THE MUNICIPAL SCHOOL BOARD**

**WHEREAS**, Section 98 par (a) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991 mandates that there shall be a local school board in every province, city and municipality;

**WHEREAS**, the change in organizational structure in the LGU with the movement of personnel, as well as the new set of local officials necessitate the reorganization of the Municipal School Board;

**NOW THEREFORE, I, ELEGIO A. MALALUAN**, Mayor of the Municipality of Bongabong, by virtue of the powers vested in me by law, do hereby order the reorganization of the Municipal School Board.

**SECTION 1. REORGANIZATION AND COMPOSITION.** The Municipal School Board is hereby reorganized to be composed of the following:

- Chairperson:** HON. ELEGIO A. MALALUAN, O.D.  
Municipal Mayor
- Co-Chairperson:** Dr. ROMEO G. BAYANAY  
District Supervisor – Bongabong North District
- Secretariat:** DEXTER C. CAUNCERAN  
Faculty President – Bongabong North District
- Members:** DR. CARLA F. REYES  
District Supervisor – Bongabong South District
- HON. NIÑO SERGIO OLEGARIO G. LIWANAG  
SB Member/ Chairman – Committee on Education
- SARAH MAE B. COMIA  
ICO – Municipal Treasurer
- YOLANDA LONTOC  
President – Municipal Federation of PTA
- MARIVIC G. SALMORIN  
Principal – Labasan National Highschool
- REMEDIOS ILAGAN  
Principal – Vicente B. Ylagan National Highschool

MAYNARD PANGANIBAN  
President – Liga ng mga Barangay

HON. MATIGON T. SULIGAN  
IPMR

LOVELY MAE ANULAO  
SK Federation President

FELICITO MATUNAN  
Retired Teachers Representative

LEONILA ESCUTERIO  
Senior Citizen Representative

ROMEO NARVAEZ  
Business Sector Representative

**SECTION 2. DUTIES AND FUNCTIONS.** The Municipal School Board shall:

- A. Determine in accordance with the criteria set by the Department of Education, the annual and supplemental budgetary needs for the operation and maintenance of public schools within the municipality and the supplemental local cost of meeting such needs, which shall be reflected in the form of an annual school board budget corresponding to its share of the proceeds of the special levy on real property tax constituting the Special Education Fund and such other source of revenue as the laws or ordinance may provide;
- B. Authorize the municipal treasurer to disburse funds from the SEF pursuant to the budget prepared in accordance with applicable existing rules and regulations;
- C. Serve as advisory committee to the Sangguniang Bayan on education matters such as, but not, limited to, the necessity for and the uses of local appropriations for educational purposes; and
- D. Recommend changes in the name of public school for enactment by the Sangguniang Bayan.

**SECTION 3. MEETING AND QUORUM; BUDGET.**

- A. The Board shall meet at least once a month or as often as may be necessary.
- B. Any of the co-chairpersons may call a meeting. A majority of all its members shall constitute a quorum. However, when both co-chairpersons are present in a meeting, the local chief executive concerned, as a matter of protocol shall be given preference to preside over the meeting. The district supervisor shall prepare the budget of the school board concerned. Such budget shall be supported by programs, projects and activities of the school board for the ensuing fiscal year. The affirmative vote of the majority of all its members shall be necessary to approve the budget.
- C. The annual school board budget shall give priority to the following:  
Construction, repair and maintenance of school buildings and other facilities of public elementary and secondary schools;
- D. Establishment and maintenance of extension classes where necessary, and sports activities at the division, district, municipal and Barangay levels.



**SECTION 4. COMPENSATION AND REMUNERATION.** - The co-chairpersons and members of the Board shall perform their duties as such without compensation or remuneration. Members thereof who are not government officials or employees shall be entitled to necessary traveling expenses and allowances chargeable against funds of the local school board concerned, subject to existing accounting and auditing rules and regulations.

**SECTION 5. REPEALING CAUSE**

All rules and regulations, executive orders, memoranda, or any part thereof, previously promulgated in conflict with or contrary to these Executive Order or any portion thereof, are hereby repealed or modified accordingly.

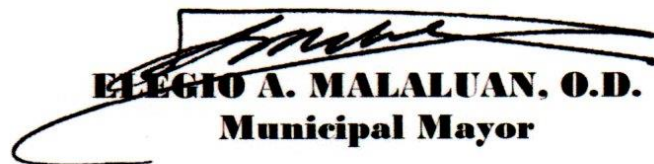
**SECTION 6. SEPARABILITY CLAUSE**

If any portion or provision of this Executive Order is declared unconstitutional or invalid, the other portions or provisions hereof, which are not affected thereby shall continue in full force and effect.

**SECTION 7. EFFECTIVITY**

This Executive Order shall take effect immediately and shall remain enforced unless revoked or amended. Let copies of this Order be furnished to all concerned for their information, guidance, and action.

**DONE** in the Municipality of Bongabong, Oriental Mindoro, this 16<sup>th</sup> of February, 2022.

  
**ELEGIO A. MALALUAN, O.D.**  
**Municipal Mayor**