



**Republic of the Philippines**  
**Province of Oriental Mindoro**  
**MUNICIPALITY OF BONGABONG**  
**OFFICE OF THE MUNICIPAL MAYOR**

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**EXECUTIVE ORDER**  
**(No. 06 Series of 2022)**

**AN EXECUTIVE ORDER DESIGNATING THE LGU HOMEOWNER'S ASSOCIATION  
(HOA) FOCAL OFFICER AND FOR OTHER PURPOSES OF BONGABONG,  
ORIENTAL MINDORO**

**WHEREAS**, the Constitution mandates the government to encourage, promote, and respect the people's right to form organizations and initiate community-based or non-governmental groups within the framework of our democracy;

**WHEREAS**, pursuant to sections 18 and 29 of Republic Act No. 9904, the Homeowners' Associations (HOAs) organize in large numbers and form alliances to live up to their role as a key sector to be consulted and considered in the formulation of policies, programs, and projects not only of this Department, but also of the Department of the Interior and Local Government (DILG) and other national government agencies and the local government;

**WHEREAS**, sections 34 and 36 of the Local Government Code of 1991, mandate LGUs to promote the establishment and operation of people's and non-governmental organizations to become active partners in the pursuit of local autonomy, and may, through its local chief executive and with the concurrence of the Sanggunian concerned, provide assistance, financial or otherwise, to such people and non-governmental organizations for economic, socially-oriented, environmental, or cultural projects to be implemented within its territorial jurisdiction";

**WHEREAS**, Department of Human Settlements and Urban Development (DHSUD) and DILG Joint Memorandum Circular No. 02 Series of 2021, entitled "Guidelines on the Formation of Federations and Confederations of Homeowners' Associations" shall operationalize the above constitutional mandate and state policy and state policy as declared in RA 9904, RA7160 and EO 292 to assist in the organization of federations and confederations of HOAs as non-governmental, non-political, community-based and people's organizations that shall serve their legitimate collective interests and as partners of the government in nation-building.

**NOW, THEREFORE I, ELEGIO A. MALALUAN**, Municipal Mayor, by virtue of the powers vested in me by law, do hereby order:

**SECTION 1. DESIGNATION OF AN LGU HOA FOCAL OFFICER.**

Ms. MAERYL GAGANI is hereby designated as the Homeowners' Associations (HOA) Focal Officer of the Local Government Unit of Bongabong, Oriental Mindoro who shall be under the Office of the Municipal Planning and Development.

**SECTION 2. DUTIES AND RESPONSIBILITIES.**

With the aim to implement and fulfill the functions of the LGU stated in DHSUD-DILG JMC No. 02, which states that the LGU shall:

- a) Provide support in reaching out to and mobilizing the HOAs for the organization of federations and confederations;
- b) Promote the federations/confederations and support the activities and programs of registered federations//confederations;
- c) Recognize registered federations and confederations as representatives of HOAs in the formulation and enforcement of related national laws and policies, local ordinances, and regulations; and
- d) Engage the federations and confederations of HOAs, when necessary, in public education and information dissemination campaigns, providing assistance in enforcing regulations within and among federating members; and extending service delivery to HOA communities.

The LGU HOA Focal Officer shall:

1. Coordinate and liaise with the designated DHSUD liaison officer on all matters pertaining to HOAs within their jurisdiction;
2. Man the provided HOA Desk in their respective local housing office/unit;
3. Keep record of all HOA matters and communications brought before the DHSUD and monitor their status; and
4. Keep an updated master list, as shared by the DHSUD liaison officer, which includes contact details of all HOAs, federations and confederations, as well as their member HOAs, within their jurisdiction.

### **SECTION 3. REPEALING CAUSE**

All rules and regulations, executive orders, memoranda, or any part thereof, previously promulgated in conflict with or contrary to these Executive Order or any portion thereof, are hereby repealed or modified accordingly.

### **SECTION 4. SEPARABILITY CLAUSE**

If any portion or provision of this Executive Order is declared unconstitutional or invalid, the other portions or provisions hereof, which are not affected thereby shall continue in full force and effect.

### **SECTION 5. EFFECTIVITY**

This Executive Order shall take effect from the 31<sup>st</sup> of January, 2022 and shall remain enforced unless revoked or amended. Let copies of this Order be furnished to all concerned for their information, guidance, and action.

**DONE** in the Municipality of Bongabong, Oriental Mindoro, this 31<sup>st</sup> of January, 2022.



**ELEGIO A. MALALUAN, O.D.**  
**Municipal Mayor**