



Republic of the Philippines  
Province of Oriental Mindoro  
**MUNICIPALITY OF BONGABONG**

**OFFICE OF THE MUNICIPAL MAYOR**

**EXECUTIVE ORDER NO. 1**  
**Series of 2022**

**REORGANIZING THE GENDER AND DEVELOPMENT FOCAL POINT  
SYSTEM (GFPS) OF THE MUNICIPALITY OF BONGABONG, PRESCRIBING  
ITS FUNCTIONS AND FOR OTHER PURPOSES**

**WHEREAS**, Republic Act No. 9710 also known as the “Magna Carta of Women (MCW)”, signed into law on August 14, 2009 and took effect last September 15, 2009 as a comprehensive women’s human rights law seeks to eliminate discrimination against women by recognizing, protecting, fulfilling and promoting their rights especially those in the marginalized sectors;

**WHEREAS**, the Philippine Commission on Women (PCW) under the Office of the President is the overall monitoring body in the implementation of the Magna Carta of Women;

**WHEREAS**, the MCW Implementing Rules and Regulations were adopted by the PCW Board of Commissioners on March 10, 2010;

**WHEREAS**, the Municipality of Bongabong is a partner Local Government Unit (LGU) of the PCW in the PCW-AECID Project in “Institutional Strengthening of National and Local Governance on Human Rights and Economic Empowerment with a Gender Focus: Implementation of the Magna Carta of Women”;

**WHEREAS**, one of the key priorities of the project is to integrate gender mainstreaming in the local policy making, planning, implementation and monitoring of the LGU;

**WHEREAS**, pursuant to the provision of Section 37.(A) of the MCW Implementing Rules and Regulations, all government departments including their attached agencies, offices, bureaus, SUCs, GOCCs, LGUs, and other government instrumentalities shall establish or strengthen their GAD Focal Point System (GFPS) or a similar GAD mechanism to catalyze and accelerate gender mainstreaming within the agency or LGU;

**WHEREAS**, the Gender and Development Focal Point System (GFPS) of the municipality needs to be reorganized to keep up with the most recent changes/movement of personnel due to the exigency of service.

**NOW THEREFORE, I, ELEGIO A. MALALUAN**, Mayor of the Municipality of Bongabong, Oriental Mindoro, by virtue of the powers vested in me by Republic Act No. 7160, the Local Government Code of 1991, do promulgate this Executive Order as follows:

**SECTION 1. REORGANIZATION OF THE GFPS.**

The Gender and Development Focal Point System who shall take a lead role in direction-setting, advocacy, planning, monitoring and evaluation, and technical advisory on mainstreaming GAD perspectives in the LGU programs, projects, activities, and processes is hereby reorganized.

**SECTION 2. NEW COMPOSITION OF THE GAD FOCAL POINT SYSTEM.**

To carry out its functions, the LGU GFPS shall have an Executive Committee (Execom), a Technical Working Group and/or a Secretariat.

The GFPS Execom shall now be composed of the following:

Chairperson:	<b>HON. ELEGIO A. MALALUAN</b> Municipal Mayor
Vice-Chairperson:	<b>HON. RICHARD S. CANDELARIO</b> Municipal Vice Mayor
GAD Focal Person:	<b>JUDY C. MEONADA</b> MSWDO
Members:	<b>GREGORIO S. REYES, EnP</b> MPDC <b>ENGR. OLIVIA C. CORONEL</b> MEO <b>ELIZABETH A. VILLANUEVA</b> MBO <b>ENGR. ROMEO E.L. MEONADA</b> MASSO <b>ENGR. KINGBE C. UY</b> MENRO <b>EMERLY M. MONTIANO</b> PESO Manager <b>RENEL M. MALACAPO</b> MCR <b>RECHELLE ANNE S. SORIANO, CPA</b> MACCO <b>RONALDO F. FETALVERO, MD</b> MHO

**LEVON FRANCO BALDOZA, M.D.**

Chief of Hospital - RUR

**GARY LOUIE A. SAPINIT**

MAO

**ANGELITA C. ALO**

Municipal Treasurer

**AREANE JAZZEL G. BENJAMIN**

HRMO

**ROSELLE S. MAURICIO**

GSO

**MICHAEL L. FANOGA**

MDRRMO

**ROGER MANGUA**

LEPU

**RODEL M. CASTILLO**

TMO Chief

**ATTY. EDUARDO MAGSINO**

Secretary to the S.B.

**MA. FATIMA H. SANTIAGO**

MLGOO

**HON. VICTORIA BAES-PADULLO**

SB Chair on Women & Family

**MATIGON SULIGAN**

Indigenous People's Representative

**CHRISTON JERVIL M. LIGON**

Representative from Office of the Mayor

**CARLA F. REYES**

District Supervisor – Bongabong South

**ROMEO G. BAYANAY**

District Supervisor – Bongabong North

**HON. MAYNARD PANGANIBAN**

President of the Liga ng mga Barangay

**JONNAH MICAH C. GERANCE**

MPS-PNP Women's Desk

**EMILYN R. ADRIANO**

Person with Disabilities

**BELINDA V. ORONGAN**

Nagkakaisang Samahan ng Kababaihan  
ng Camantigue

THE GFPS Technical Working Group shall be composed of:

Chairperson

: **SHARON G. ANGELES**

Vice Chair

: **JAY ANN B. DELIN**

Secretariat:

: **CHRISTIABELLE C. JACOLBIA**  
: **EDEN M. DELOS SANTOS**  
: **MERRY ROSE C. GONDA**

Members:

: **CRYSTAL MAY M. SELDA**  
: **MARIANNE APRIL S. RAMIREZ**  
: **NOVELYN A. MOSQUERA**  
: **MAXIMINA C. JACOLBIA**  
: **RAQUEL P. JAVIER**  
: **ALPHA JOY M. ROCHA**  
: **JOYCE ANN C. MEONADA**  
: **DARRYL ANN Y. ALCANO**  
: **CRISTIANE FE A. GARCIA**  
: **JEFFREY B. ALEA**  
: **VICMAR M. ABANICO**  
: **MARIO N. ALEA JR.**  
: **ROYCE ARIANE T. URATE**

Representatives from the following groups:

Academe	: <b>DR. CARLA F. REYES</b>
	: <b>DR. ROMEO BAYANAY</b>
Civil Society Organizations/People's Organizations	: <b>HONORIO SAULONG</b>
Persons with Disabilities	: <b>EMILYN R. ADRIANO</b>
Secretariat	: <b>EDEN DE LOS SANTOS</b>

**THE GAD M&E TEAM SHALL BE COMPOSED OF:**

GAD M & E Chairperson

: **GREGORIO S. REYES**

Members:

: **JUDY C. MEONADA**  
: **EMERLY M. MONTIANO**  
: **ROGER MANGUA**  
: **MA. FATIMA H. SANTIAGO**  
: **ATTY.EDUARDO MAGSINO**  
: **CHRISTIABELLE C. JACOLBIA**  
: **EDEN M. DELOS SANTOS**  
: **MERRY ROSE C. GONDA**  
: **SHARON G. ANGELES**  
: **JAY ANN B. DELIN**  
: **CHRISTON JERVIL M. LIGON**

**SECTION 3.** All the members of the GFP shall undergo capacity building programs on gender and development which shall include but not limited to: gender sensitivity training (GST), gender analysis, GAD Planning and Budgeting, gender audit and the use of the GAD tools such as the Gender Mainstreaming Evaluation Framework (GMEF), Gender Responsive LGU Ka Ba (GeRLKa Ba) Self-Assessment Tool, Harmonized Gender and Development Guidelines (HGDG) and other succeeding GAD tools.;

**SECTION 4. DUTIES AND FUNCTIONS.** – The GFPS is tasked to ensure and sustain the LGU’s critical consciousness in supporting gender and development, women’s empowerment and responding to gender issues. It shall take a lead role in direction setting, advocacy, planning, monitoring and evaluation, and technical advisory in mainstreaming GAD perspectives in the LGU programs, projects, activities, and processes. Specifically, the GFPS shall perform the following functions:

1. Lead the assessment of gender-responsiveness of policies, strategies, programs, activities, and projects of the LGU based on the priority needs and concerns of its employees/constituency, and the formulation of recommendations and ensure their implementation;
2. Assist in the formulation of new policies such as the GAD Code in advancing women’s status in the case of LGUs;
3. Lead in setting up appropriate systems and mechanisms to ensure the generation, processing, review and updating of sex-disaggregated data or GAD database to serve as basis in performance-based gender-responsive planning;
4. Coordinate efforts of different divisions/offices/units of the LGU and advocate for the integration of GAD perspectives in all their systems and processes;
5. Spearhead the preparation of the LGU annual performance-based GAD Plans, Programs and Budget in response to the women and gender issues of their employees and constituencies, following the format and procedure prescribed by the PCW;
6. Lead in monitoring the effective implementation of the GAD Code and any other GAD related policies, and the Annual GAD Plans, Programs and Budget;
7. Lead the preparation of the annual LGU GAD Accomplishment Report and other GAD reports that may be required;
8. Ensure that all personnel of the LGU including the Auditors are capacitated on GAD.

9. Strengthen the external link with other agencies or organizations working on women's rights and gender and development to harmonize and synchronize GAD efforts at various levels of governance;

10. Promote and actively pursue the participation of women and gender advocates, other civil society groups and private organizations in the various stages of the development planning cycle, giving special attention to the marginalized sectors; and

11. Ensure that all personnel of the agency including the finance officers are capacitated on GAD. Along this line, the GFPS will recommend and plan an appropriate capacity development program on gender and development for its employees as part of and implemented under its regular human resource development program.

#### **THE GFPS EXECUTIVE COMMITTEE SHALL:**

1. Provide policy advice to the LCE to support and strengthen the GFPS and the LGU's gender mainstreaming efforts;

2. Direct the identification of GAD strategies, PPAs and targets based on the results of gender analysis and gender assessment, taking into account the identified priorities of the LGU and the gender issues and concerns faced by the LGU's constituents and employees;

3. Ensure the timely submission of the LGU GPB, GAD AR and other GAD-related reports to the DILG which shall be consolidated for submission to PCW and appropriate oversight agencies;

4. Ensure the effective and efficient implementation of the **GAD PPAs** and the judicious utilization of the GAD budget;

5. Build and strengthen the partnership of the LGU with concerned stakeholders such as women's groups or CSOs, national government agencies, GAD experts and advocates, among others in pursuit of gender mainstreaming;

6. Recommend awards and/or incentives to recognize outstanding GAD PPAs or individuals who have made exemplary contributions to GAD.

#### **THE TECHNICAL WORKING GROUP (TWG) SHALL:**

1. Facilitate the gender mainstreaming efforts of the LGU through the GAD planning and budgeting process;

2. Formulate the LGU GPB in response to the gender gaps and issues faced by their constituents including their women and men employees;

3. Assist in the capacity and competency development of and provide technical assistance to the offices or units of the LGU. In this regard, the TWG shall work with the Human Resource Development Office (HRDO) on the development and implementation of a capacity development program on GAD for its employees, as necessary;

4. Coordinate with the various units/offices of the LGU and ensure their meaningful participation in strategic and annual planning exercises on GAD including the preparation, consolidation and submission of GPBs;

5. Lead the conduct of advocacy activities and the development of information, education and communication (IEC) materials to ensure critical support of local elected officials, department heads and staff, and relevant stakeholders to the GFPS and to gender mainstreaming;

6. Monitor the implementation of GAD-related PPAs and suggest corrective measures to improve their implementation;

7. Prepare and consolidate LGU GAD ARs and other GAD-related reports; and

8. Provide regular updates and recommendations to the LCE or GFPS ExeCom regarding GFPS' activities and the progress of the LGU in gender mainstreaming based on the feedback and reports of concerned LGU offices/units, stakeholders and constituents.

#### **THE GAD M&E TEAM SHALL:**

1. Evaluate the outcomes of the LGU GAD policies, programs and projects and submit a GAD Evaluation Report to the DILG Regional Office at the end of the LCE's three year term.

**SECTION 5.** The task and functions of the members of the GFP shall form part of their regular key result areas and shall be given due consideration in their performance evaluation.

#### **SECTION 6. REPEALING CAUSE**

All rules and regulations, executive orders, memoranda, or any part thereof, previously promulgated in conflict with or contrary to these Executive Order or any portion thereof, are hereby repealed or modified accordingly.

#### **SECTION 7. SEPARABILITY CLAUSE**

If any portion or provision of this Executive Order is declared unconstitutional or invalid, the other portions or provisions hereof, which are not affected thereby shall continue in full force and effect.

## **SECTION 8. EFFECTIVITY**

This Executive Order shall take effect immediately and shall remain enforced unless revoked or amended. Let copies of this Order be furnished to all concerned for their information, guidance, and action.

**DONE** in the Municipality of Bongabong, Oriental Mindoro, this 3rd day of January, 2022.

**ELEGIO A. MALALUAN, O.D.**  
**Municipal Mayor**