



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF BONGABONG
OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER
(No. 09 Series of 2021)

AN EXECUTIVE ORDER CREATING THE MUNICIPAL TECHNICAL WORKING GROUP (MTWG) FOR THE IMPLEMENTATION OF PROJECTS AND OTHER RELATED ACTIVITIES UNDER THE AUSPICES OF GGGI-BONGABONG PARTNERSHIP, PROVIDING FOR THEIR DUTIES AND FUNCTIONS, AND FOR OTHER PURPOSES

WHEREAS, the Provincial Government of Oriental Mindoro (PGOM) and Local Government of Bongabong has long been engaged in promoting rural development initiatives and poverty alleviation interventions to local communities that are environmentally sustainable and socially inclusive;

WHEREAS, the Global Green Growth Institute (GGGI) is a treaty-based international, intergovernmental organization that seeks to promote sustainable development through a green growth model that integrates economic objectives and environmental goals among its member countries, which includes the Philippines;

WHEREAS, the Korea International Cooperation Agency (KOICA) has agreed to co-finance the project titled, "Climate Resilient and Inclusive Green Growth: Accelerating Implementation in the Agriculture Value Chain Project," hereinafter referred to as "Project", in the Province of Oriental Mindoro in accordance with the Grant Arrangement concluded between KOICA and GGGI on 03 August 2020;

WHEREAS, under the Climate Resilient and Inclusive Green Growth for Poor Rural Communities: Accelerating Implementation the Agriculture Value Chain Project, the GGGI, PGOM and LGU Bongabong mutually agree to jointly pursue technical and institutional cooperation to support the implementation of the Project and the achievement of its target outputs and envisioned outcomes;

WHEREAS, the Project Management Unit (PMU), which is composed of a technical lead from Global Green Growth Institute (GGGI) and Local Government of Bongabong, Oriental Mindoro, is constituted of its activities with concerned government and non-government agencies;

WHEREAS, it is necessary to create a MTWG that will coordinate the implementation of Project activities on the ground and facilitate the engagement with project stakeholders and target beneficiaries.

NOW, THEREFORE, I, ELEGIO A. MALALUAN, O.D., Municipal Mayor of the Municipality of Bongabong, by virtue of the power vested in me by law, do hereby promulgate this Executive Order, as follows:

E.A.

SECTION 1. Creation.

The MTWG is hereby created to serve as the focal unit for onsite technical and administrative operations in the Municipality of Bongabong,

Province of Oriental Mindoro to support the implementation of the KOICA Project shall be composed by the following personnel:

Chairperson	ELEGIO A. MALALUAN, O.D. Municipal Mayor	
Co-Chairperson	ENGR. KINGBE C. UY Municipal Environment and Natural Resources Officer	<i>PNM/008 3/5/21 10:47a</i>
Members	GARY LOUIE A. SAPINIT Municipal Agriculturist	<i>deg 3/5/21 11:07am</i>
	ENGR. OLIVIA C. CORONEL, EnP. Assistant Municipal Engineer/ OIC- Municipal Engineering Office	<i>- Dumalyn 3-5-21 11:5 Am</i>
	GREGORIO S. REYES, EnP Municipal Planning and Development Coordinator	<i>Jose R 3/5/21 11:24 am</i>
	ROGER M. MANGUA Local Economic and Investment Promotion Office (LEIPO)/ Local Economic Enterprise Public Unit (LEPU)	<i>3/5/21 11:3 am</i>
	MICHAEL L. FANOGA Local Disaster Risk Reduction and Management Officer	<i>mic 3/5/21 10:58 Am</i>
	ATTY. EDUARDO M. MAGSINO, EnP Secretary to the Saggunian/ Legal Officer	<i>- Jig 3/5/21 10:45 am</i>
	CLEOPATRA ENRIQUEZ Department of Trade and Industry Representative	<i>- G/zi 3-5-21 11:24 Am</i>

SECTION 2. Functions and Duties. Reporting to and under the guidance of the Project Management Unit (PMU), the MTWG will be responsible for leading and coordinating the onsite implementation of project activities and delivery of outputs in cooperation with concerned stakeholders, as specified in the project proposal. The members of the MTWG shall perform their respective functions and duties, as follows.

- a. The Municipal Mayor shall:
 - i. Provide policy direction and exercises lead responsibility in the management coordination and implementation of all project activities and delivery of outputs onsite through technical and administrative inputs.

- b. The Municipal Environment and Natural Resources Officer shall:
 - i. Oversee that the project implementation is consistent with the development direction of the Province of Oriental Mindoro and that support from stakeholders, beneficiaries and concerned institutions are secured and mobilized;
 - ii. Facilitate the availability of local information on social and economic development, including the provision and collection of data relevant to the project;
 - iii. Provide guidance and coordinates the implementation of project activities related to socio-economic development;
 - iv. Provide technical support and coordinates with project beneficiaries and local stakeholders relative to project activities; and
 - v. Provide inputs in the design, implementation, review, and completion of project activities and outputs and achievement of outcomes aligned with the overall social and economic development functions.

- c. The Municipal Agriculturist shall:
 - i. Facilitate the availability of local information on agriculture development, including the provision and collection of data relevant to the project;
 - ii. Provide guidance and coordinates the implementation of project activities on agriculture and agriculture enterprise development;
 - iii. Provide technical support and coordinates with project beneficiaries and local stakeholders relative to project activities; and
 - iv. Provide inputs the design, implementation, review, completion of project activities and outputs, and achievement of outcomes aligned with the directions and programs of the DTI.

- d. The Municipal Engineer shall:
 - i. Direct and coordinates all engineering construction and maintenance activities relative to infrastructure projects such as buildings, plants, machineries and access roads;
 - ii. Prepare detailed plans, specifications and estimates and material survey for infrastructure projects to be performed; and
 - iii. Perform quality control of materials such as testing, pre-testing and field inspections before and during construction of infrastructure projects

- e. The Local Economic and Investment Promotion Officer shall:
 - i. Provide technical assistance on enterprise development to the cooperatives and associations involved in the project;
 - ii. Facilitate the conduct of seminars and trainings in business management, product development, bookkeeping and other capacity development undertakings;
 - iii. Extend assistance in the formation and registration of unorganized and/or new stakeholders and beneficiaries; and
 - iv. Provide assistance in laboratory testing, labeling, packaging, promotion and marketing of products.

- f. The Local Disaster Risk Reduction and Management Officer shall:
 - i. Facilitate the availability of local information on disaster risk reduction and management and climate change, including the provision and collection of data relevant to the project;

- ii. Provide guidance and coordinates the implementation of project activities to enhance climate change adaptation;
 - iii. Provide technical support and coordinates with project beneficiaries and local stakeholders relative to project activities; and
 - iv. Provide inputs in the design, implementation, and review, completion of project activities and outputs, and achievement of outcomes aligned with the directions and programs of the province on disaster risk reduction and management, and climate change.
- g. The Legal Officer shall:
- i. Prepare and/or review contracts, affidavits and other legal documents pertaining to the project; and
 - ii. Provide verbal and/or written legal opinion on questions of law emanating from the construction and interpretation of the terms, conditions and other stipulations of any legal document;
- h. The DTI Representative shall:
- i. Facilitate the availability of local information on MSME development, including collection of data from the beneficiary MSMEs and DTI programs and policies relevant to the project;
 - ii. Provide guidance and coordinate the implementation of value chain development exercises for selected agriculture-based products.
 - iii. Provide technical support and coordinates with beneficiary MSMEs, local government units, concerned agencies (e.g. Food and Drug Administration) and businesses (e.g. business road show) relative to project activities; and
 - iv. Provide inputs in the design, implementation review, completion of project activities and outputs, and achievement of outcomes aligned with the directions and programs of the DTI.

SECTION 3. Secretariat. The Secretariat shall be headed by Ms. Faith F. De Leon, Planning Officer I of Municipal Planning and Development Office. It shall provide the necessary technical, logistical, and administrative assistance to the MTWG.

SECTION 4. Modality. The participation and meetings of the Municipal TWG members, who are based in their respective offices, will be mostly virtual thru electronic mails and periodic coordination meetings conducted every month or as often as may be needed via online platforms following the safety protocols required by the pandemic except for special circumstances, at least until the situation of the pandemic is managed.

SECTION 5. Reports. The Municipal TWG designated members will report to Project Monitoring Unit (PMU) every month during which it will provide updates on the implementation of project activities onsite, issues and risks that could affect project progress and proposed measures to enhance the quality of project implementation.

SECTION 6. Budget. The administrative and technical-related expenses of the Municipal Technical Working Group (MTWG) and its Secretariat shall be taken from the Cost Sharing Program-Counterpart for PROP, PRNDP, Power, CRGG, and other PPS of the Governor's Office.

SECTION 7. Separability Clause. If any provision of this Executive Order is declared invalid illegal, or unconstitutional, the parts not affected shall remain valid and in full force.

SECTION 8. Repealing Clause. All executive orders, rules and regulations or parts thereof issued by Local Government of Bongabong which are inconsistent with this Executive Order are hereby amended, repealed and/or modified accordingly.

SECTION 9. Effectivity Clause. This Executive Order shall take effect immediately upon its approval.

DONE in the Municipality of Bongabong, Oriental Mindoro this 5th of March, 2021.


Hon. ELEGIO A. MALALUAN, O.D.
Municipal Mayor



"The Center of Organic Farming in Oriental Mindoro"

