



Republic of the Philippines  
Province of Oriental Mindoro  
MUNICIPALITY OF BONGABONG  
OFFICE OF THE MUNICIPAL MAYOR

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**EXECUTIVE ORDER**  
**(No. 10 Series of 2021)**

**AN ORDER MANDATING THE USE OF STAYSAFE APP IN THE  
MUNICIPALITY OF BONGABONG IN AID OF THE CONTACT TRACING SYSTEM  
OF THE LOCAL GOVERNMENT**

**WHEREAS**, on March 16<sup>th</sup>, 2020, the President thru Proclamation No. 929 s. 2020, declared the country under a State of Calamity due to COVID-19, and enjoined all government agencies and LGU to render full assistance and cooperation, and mobilize the necessary resources to undertake critical, urgent, and appropriate response and measures in a timely manner to curtail and eliminate the threat of COVID-19;

**WHEREAS**, in order to support the contact tracing efforts of the national government and the LGUs, the DILG --- which is the lead agency on the government's coronavirus contact-tracing efforts --- issued Memorandum Circular no. 2020-081 enjoining the use of StaySafe application system for the management of coronavirus situation;

**WHEREAS**, the DILG, thru MC 2020-129, reiterated and supplemented DILG MC 2020-081 on the use of StaySafe V.2 application system, upon the recommendations of the Department of Information and Communications Technology (DICT), as the official social distancing, health-conditioning-reporting, and contact-tracing system that will assist in the government's response to COVID-19;

**WHEREAS**, pursuant to IATF-MEID Resolution no. 85 dated 26<sup>th</sup> of November 2020, "StaySafe.ph shall be the government's digital contact tracing application of choice and shall be made mandatory for adoption and use in all national government agencies and instrumentalities, and Local Government Units, and promoted for use in all other private establishments, facilities/offices;"

**WHEREAS**, the LGU of Bongabong, in its desire to bolster its contact tracing efforts, has seen the need to make the most out of this application system to veer towards a more efficient and safer means of contact tracing system, as opposed to the manual method involving the logging in of individuals before they are allowed of entry to shops, offices, and business establishments;

**WHEREAS**, the LGU of Bongabong in adherence to the directive of NGAs concerned shall adopt the use and implementation of a contact tracing system via StaySafe App, which is officially endorsed by the government to have a common digital ecosystem for the purposes of ease of integration and interoperability;

**NOW, THEREFORE, I, ELEGIO A. MALALUAN, O.D.,** Municipal Mayor of Bongabong, Oriental Mindoro by virtue of the powers vested in me by law, do hereby mandates the use of StaySafe App in the Municipality of Bongabong in aid of the contact tracing system of the local government.

### **Section 1. OFFICIAL CONTACT TRACING SYSTEM OF BONGABONG**

In compliance with the Department of the Interior and Local Government issued MC dated 6<sup>th</sup> of January, 2021, and pursuant to IATF-MEID Resolution no. 85 dated 26<sup>th</sup> of November 2020, the Municipality of Bongabong adopts the use of StaySafe.PH v.2 application system as the official social distancing, health condition reporting, and contact tracing system of Local Government Unit of Bongabong that will assist in the government's response to COVID-19.

### **Section 2. MUNICIPAL-WIDE USE OF STAYSAFE**

All residents and nonresidents, 13 to 65 years old, who will enter, work, or do business in all indoor or enclosed public and private establishments within the territorial jurisdiction of the Municipality of Bongabong, including but not limited to government and private offices or workplaces, commercial, industrial, and indoor establishments, churches, hotels, resorts, and other accommodation, public market, supermarket and groceries shall be required to download and register at the StaySafe.PH application and secure a unique QR Code.

### **Section 3. IMPLEMENTATION**

1. The unique QR Code shall be stored on the smartphone of individuals or printed for physical copy. The QR Codes for non-smartphone user registrants shall be generated by their respective barangays and shall be distributed or claimed by the registrants residing in the barangay. The Office of the Mayor, thru its I.T. personnel shall also assist in the registration and distribution of QR Codes.
2. All covered workplaces and establishments in the municipality are mandated to post a printed copy of the QR Code at a visible area at the entry point of the establishment for scanning of those who will enter the premises;
3. All covered workplaces and establishments in the municipality are mandated to designate personnel to ensure each individual who will enter their premises possesses a StaySafe.PH unique personal QR Code.
4. All customers, visitors, and employees of the public and private establishments shall not be allowed entry unless they present their own QR Code.

5. All covered establishments shall be required to transmit a copy of their digital log book to the Office of the Mayor when deemed necessary by the LGU particularly in cases where confirmed or probable cases entered the establishment.
6. Upon scanning of the QR Code, the personal information of the registrant shall automatically be transmitted and integrated real-time to the Department of Health's (DOH) Database, which could be accessed by the municipality's Contact Tracing Operation Centre.

#### **Section 4. HEALTH DECLARATION**

The registrant upon signing-in shall declare his/her health status truthfully. The registrant may update his/her health status on a daily basis at Stay Safe App particularly if he/she manifests COVID-19 related symptoms.

#### **Section 5. PROHIBITED ACTS**

The following acts are hereby declared unlawful under this Order:

1. Providing false information upon registration/creation of account with StaySafe.PH application ;
2. Allowing other person to make use his/her unique QR Code to gain entry into the premises of the covered establishment ;
3. Intentionally registering more than once for the purpose of possessing more than one [1] unique personal QR Code;
4. Non-registration with the StaySafe.PH system, and failure to designate some personnel tasked to make sure that all customers, visitors, and employees of the establishment possess QR Code prior to their entry;
5. Deliberate non-scanning of the registrants' QR Code and allowing entry of customers, visitors, and employees to enter the establishment without QR Code

#### **Section 6. PENALTY**

Any person or entity found to be violating any of the provisions of this Order could face penalties/sanctions as prescribed by existing laws. Any covered establishment found in violation could face suspension of franchise or business permit until violation has been rectified for the first offense, and revocation of franchise or business permit for the succeeding offense if deemed appropriate by the LCE.

## **Section 7. PRIVACY POLICY AND CONFIDENTIALITY**

All information collected, processed, and shared shall be pursuant to Republic Act No. 11332 (the "Mandatory Reporting of Notifiable Diseases and Health Events of Public Health Concern) and in accordance with Republic Act No. 10173 (the "Data Privacy Act"), and their respective Implementing Rules and Regulation, and shall be treated by the LGU of Bongabong with utmost confidentiality.

## **Section 8. REPEALING CAUSE**

All rules and regulations, executive orders, office orders, memoranda, or any part thereof, previously promulgated in conflict with or contrary to these Executive Order or any portion hereof, are hereby repealed or modified accordingly.

## **Section 9. SEPARABILITY CLAUSE**

If any portion or provision of this Executive Order is declared unconstitutional or invalid, the other portions or provisions hereof, which are not affected thereby shall continue in full force and effect.

## **Section 10. IEC AND EFFECTIVITY**

1. The Bongabong Public Information Office, with the coordination of the Barangay Information Officers, shall conduct information dissemination through the different social media platforms, tarpaulin display, among others. The BPLO shall also conduct an appropriate information dissemination campaign to ensure that the community and business stakeholders are made aware and in adherence of the provisions of this Ordinance.
2. This Order shall strictly be implemented effective 18<sup>th</sup> of March 2021, giving covered individuals and establishments to make the necessary adjustments.

**DONE** in the Municipality of Bongabong, Oriental Mindoro this 12<sup>th</sup> of March, 2021.

  
**Hon. ELEGIO A. MALALUAN, O.D.**  
**Municipal Mayor**

**MAYOR'S OFFICE RECEIVING COPY**

MAYOR'S OFFICE RECEIVING COPY					
TITLE:	EXECUTIVE ORDER NO. 10				
DATE ISSUED:	MARCH 12, 2021				
RE:	AN ORDER MANDATING THE USE OF STAYSAFE APP IN THE MUN. OF BONGABONG				
NO	NAME OF THE CONTACT TRACING SYSTEM OF THE LOCAL GOVERNMENT OFFICE	FULL NAME	SIGNATURE	DATE	
				RECEIVED	TIME
SB	SANGGUNIANG BAYAN	MA. ELITA GARA	<i>[Signature]</i>	3/15/21	8:48
GSO	GENERAL SERVICES OFFICE	Alen Mayno	<i>[Signature]</i>	3/15/21	8:50
MCR	MUN. CIVIL REGISTRAR OFFICE	JEAN O. VIRTUENO	<i>[Signature]</i>	3/15/21	8:49
MSWDO	MUN. SOCIAL WELFARE & DEVELOPMENT OFFICE	CHRISTABELLE C. JACOLBIA	<i>[Signature]</i>	3/15/21	8:52
MTO	MUN. TREASURER'S OFFICE	MARISA R. TALPITIP	<i>[Signature]</i>	03/15/21	8:50
MACCO	MUN. ACCOUNTING OFFICE	JASMIN B. CARANON	<i>[Signature]</i>	3/15/21	9:05
MASSO	MUN. ASSESSOR'S OFFICE	MILITANTE J. FLORES	<i>[Signature]</i>	3/15/21	8:57
MBO	MUN. BUDGET OFFICE	Eneks	<i>[Signature]</i>	3/15/21	9:02
MLGOO	MUN. LOCAL GOVERNMENT OPERATION OFFICE	LLOYD BYRON GIRECORO	<i>[Signature]</i>	3/15/21	9:05
HRMO/ BPLO/CTEC	HUMAN RESOURCES MANAGEMENT OFFICE/BPLO/CTEC	Manio Alca Jr.	<i>[Signature]</i>	03/15/21	8:57am
MAO	MUN. AGRICULTURE OFFICE	ANAFUCA A. GILI	<i>[Signature]</i>	03/15/2021	9:00AM
MPDO	MUN. PLANNING & DEVELOPMENT OFFICE	Maryel Sagun	<i>[Signature]</i>	3/15/2021	9:00 AM
MEO	MUN. ENGINEERING OFFICE	ELAINE BAYER	<i>[Signature]</i>	3/15/21	8:59am
LEE/PU	PESO/ LOCAL ECONOMIC ENTERPRISE/PUBLIC UTILITY	Rodnel Dela Cruz	<i>[Signature]</i>	3/16/21	9:06 AM
MDRRMO	MUN. RISK REDUCTION & MANAGEMENT OFFICE	JULIE ANN GARTIN	<i>[Signature]</i>	3/15/21	9:04 AM
MENRO	MUN. ENVIRONMENT & NATURAL RESOURCES	MIRNESS	<i>[Signature]</i>	3-15-21	4:55 PM
BAC	BIDS & AWARD COMMITTEE	Ronald V. Valdez	<i>[Signature]</i>	3-15-21	7:00 AM
ABC	ASSOCIATIONS OF BARANGAY CAPTAINS	Engr. L. Lopez	<i>[Signature]</i>	3-15-21	9:15 AM
MHO	MUN. HEALTH OFFICE (NORTH)	J Abella Dela	<i>[Signature]</i>	3/15/21	5:00 PM
MHO	MUN. HEALTH OFFICE (SOUTH)	J Abella Dela	<i>[Signature]</i>	3/15/21	5:00 PM
RUR	RENATO U. REYES HOSPITAL	JOYCE A. C. MFOHADA	<i>[Signature]</i>	3-15-2021	14:23
DepEd South	MAGDALENA UMALI SUYON MEMORIAL SCHOOL	NINA ILAH G. HANO	<i>[Signature]</i>	3-16-2021	8:55 AM
DepEd North	BAGONG BAYAN CENTRAL SCHOOL	ELAINE P. EUSTORO	<i>[Signature]</i>	3/15/21	2:16 PM
BFP	BUREAU OF FIRE PROTECTION	MP Lea L. Trinita	<i>[Signature]</i>	3/15/21	2:17 PM
BMPS	BONGABONG MUN. POLICE STATION	MSG EDWILL M. VITA	<i>[Signature]</i>	3/16/21	9:01 AM
2ND PMFC	2ND PHILIPPINE MOBILE FORCE COMPANY	PCPT Perlas	<i>[Signature]</i>	3-15-21	2:00 PM
* 10TH SAB	SPECIAL ACTION FORCE BATALLION				