



Republic of the Philippines
MUNICIPAL GOVERNMENT OF BONGABONG



MUNICIPAL PLANNING AND DEVELOPMENT OFFICE

Application No. _____
Property Code No. _____

LOCATIONAL CLEARANCE APPLICATION FORM

Box 1. Applicant's Information

To be accomplished by the Applicant in print.

Name of Applicant (Last, First, Middle)	
Address of Applicant	Telephone Number
Name of Corporation	
Address of Corporation	Telephone Number
Contact Person (Last, First, Middle)	Telephone Number
Name of Authorized Representative (Last, First, Middle)	
Address	Telephone Number
Applicant's Right Over Land	Date of Filing

Box 2. Project Description

To be accomplished in print by the Architect or Engineer in-charge of plans and specifications.

Project Title (specify use and whether new, renovation, alteration or expansion)			
Location (No., Street, Barangay)			
Statement of Degree of Land Use Intensity			
Percentage of Land Occupancy		Building Height (no. Of floors)	
Floor Area Ratio (total floor area / lot area)		TOTAL FLOOR Area (sq.m.)	

Box 3. Documentary Requirements

To be accomplished by the Architect or Engineer in-charge of plans and specifications and submitted by the owner or his duly authorized representative to the Records Section.

Criteria	Applicable? (please encircle)		As Applicable Documents Required	For the Records Section Submitted?	
	Yes	No		Yes	No
Building (new construction)	Yes	No	If yes, submit 1 complete set of Architectural Plans: site development plan, floor plans and building elevations and sections duly signed and sealed by a licensed Architect or Engineer	Yes	No
Building (renovations and alterations)	Yes	No	If yes, submit 1 set of as-built architectural drawings to include site development plans, floor plans and building elevations with complete dimensions	Yes	No
Building (condominium under PD 957)	Yes	No	If yes, submit 1 complete set of Architectural Plans: site development plan, floor plans and building elevations and sections duly signed and sealed by a licensed Architect or Engineer and an IDC, if applicable	Yes	No
Abutment on any side of the property	Yes	No	If yes, submit one copy of affected neighbor's duly notarized Certificate of No Objection	Yes	No
Tall Structure or affected by Airport Aerodrome	Yes	No	If yes, submit one copy of Certificate of Height Clearance from the Air Transportation Office	Yes	No
Located in Existing Subdivision, Condominium or PUD	Yes	No	If yes, submit clearance from Property Manager/Administrator or Homeowners' Association	Yes	No
Light Industrial Use	Yes	No	If yes, submit one copy of Initial Environmental Examination duly certified by a licensed Environmental Planner and according to the format specified by the DENR	Yes	No
PD 957 Simple Subdivision	Yes	No	If yes, submit 4 copies of the requirements of PD 957 and an IDC	Yes	No
PD 957 Complex Subdivision	Yes	No	If yes, submit 4 sets of the Preliminary Development Plan requirements according to PD 957 along with an IDC	Yes	No
BP 220 Economic and Socialized Housing	Yes	No	If yes, submit 4 sets of the requirements of BP 220 along with an IDC	Yes	No
Traffic Generating Development	Yes	No	If yes, submit one copy of Traffic Impact Assessment	Yes	No
Presently Used Agricultural Land	Yes	No	If yes, submit Certificate of Reclassification from the Sangguniang Panlungsod or other government issuing authority	Yes	No
Historic Site or with Historic Facility	Yes	No	If yes, submit Historic Site/Facility Development Statement	Yes	No
Groundwater Extraction	Yes	No	If yes, submit permit from the National Water Resources Board	Yes	No
Heavy-water using facility	Yes	No	If yes, submit Water Management Plan	Yes	No

We hereby certify our conformity to the above information.

Architect/Civil Engineer signed and sealed plans		PRC Reg. No.
Print Name (Family, First, Middle)		
Address		
PTR No.	Date Issued	Place Issued
Res. Cert. No.	Date Issued	Place Issued
Signature		TIN

APPLICANT		
Print Name (Family, First, Middle)		
Address		
Res. Cert. No.	Date issued	Place Issued
Signature		TIN

Architect/Civil Engineer In-charge in the Construction		PRC Reg. No.
Print Name (Family, First, Middle)		
Address		
PTR No.	Date Issued	Place Issued
Res. Cert. No.	Date Issued	Place Issued
Signature		TIN

CONSENT OF LAND OWNERS/CO-OWNERS		
Print Name (Family, First, Middle)		
Address		
OCT/TCT No.		Tax Declaration No.
Res. Cert. No.	Date issued	Place Issued
Signature		TIN

FOR THE RECORDS SECTION				
Received By:			Date:	
Status of Application				
Endorsed to the Evaluation Section			Date of Endorsement	
Under Article VIII		V		E
			Date of Receipt of Appeal	

FOR THE EVALUATION SECTION		
	Type 1 Application	Process 1 Evaluation Procedure
	Type 2 Application	Process 2 Evaluation Procedure
	Type 3 Application	Process 3 Evaluation Procedure
	Type 4 Application	Process 4 Evaluation Procedure
	Type 5 Application	Process 5 Evaluation Procedure

Republic of the Philippines)
MUNICIPALITY OF BONGABONG)S.S.
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SUBSCRIBED AND SWORN TO before me this _____ day of _____, 201__, at the Municipality of Bongabong, affiant exhibited to me his/her Community Tax Certificate No. _____, issued at _____, on _____, 201__.

NOTARY PUBLIC

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

REQUIREMENTS: (two copy each)

- Set of building plan
- Notarized Application Form
- Certified True Copy of Title
- Tax Declaration
- Latest Payment of Real Property Tax
- Barangay Clearance
- Bill of Materials
- DPWH, DENR, PPA Clearance (If Applicable)
- SPA, Lease Contract, Authorization to Use Land, Deed of Sale, Deed of Donation (if not the Land Owner)
- Long Plastic Envelope